STUDENTDESK
INTEGRATED MONTESSORI SCHOOL

DISMISSAL PERMIT APPLICATION FORM

INSTRUCTIONS: After filling out the form, please submit it to the Admin Counter or email to admissions@studentdeskims.org with the Subject: Dismissal Application Form – Student's Name (Last Name, First Name, Middle Name).

Form of Payment	Total Amount Due	Date Paid	Invoice No.	Remarks
○ Cash ○ Check ○ Bank Transfer				

Child's 1 x 1 Photo	*Fetcher's 1 x 1 Photo*	*Fetcher's 1 x 1 Photo*	*Fetcher's 1 x 1 Photo*
Name of Student	*Name of Fetcher*	*Name of Fetcher*	*Name of Fetcher*
Level	*Relationship to Child*	*Relationship to Child*	*Relationship to Child*
Address	*Contact Number*	*Contact Number*	*Contact Number*
	Signature	*Signature*	*Signature*

TERMS AND CONDITIONS:

- It is my responsibility to safely keep and revoke, if necessary, Fetcher's ID that is issued to me.
- I understand that in the interest of safety & security, Studentdesk Integrated Montessori School Inc., will deny the release of my children to individuals who fail to present a valid Fetcher's ID.
- In case of loss or damage, I must submit a notarized Affidavit of Loss and immediately submit a written notice to the School.
- I acknowledge that this is just an EXTRA SERVICE to our child and I assure the school administration that I will abide by the rules and regulations for the security and safety of my child.

	Submitted by	Approved by	Received by
Signature			
Name			
Designation	Parent / Guardian	Admin	
Date			

Holistic Approach to Education for Sustainability & Global Citizenship
8-C Jenny's Avenue, Rosario Pasig City, Philippines 1609
www.studentdeskims.org | studentdeskims@gmail.com
(+63) 27091 7182 | (+639) 569 304 476 | (+639) 234 505 600
Page 1 of 1